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THE MASSACHUSETTS OFFICE OF TRAVEL AND TOURISM

Technical Visit Resource Directory

Special Listing of Technical Visit
Contacts Throughout the Commonwealth

Massachusetts Office of Travel & Tourism
100 Cambridge St. - 13th Fl.
Boston, MA 02202 USA
Tel: (617) 727-3201
FAX: (617) 727-6525

Summer 1996

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AGRICULTURE

CRANBERRY WORLD VISITORS CENTER
225 Water St., Plymouth, MA 02360
Tel: (508) 747-2350 Fax: (508) 747-0037
Contact: Linda Phillips, Tour Coordinator

Length of Tour: 60 minutes

Located on the waterfront, this unique, self-guided exhibit traces the cranberry from colonial times to the present, featuring outdoor demonstration bogs, antique and modern harvesting tools, a scale model cranberry farm, daily cooking demonstrations, free juice drinks and samples, audiovisual presentations, and a gift shop.

Guided tours by appointment: May-November, Daily, 9:30am-5:00pm
Group size: 10-50 people
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 1 hour

JONATHAN'S SPROUTS
Vaughan Hill Rd., Rochester, MA 02770
Tel: (508) 763-8333 Fax: (508) 763-3316
Contact: Bea Escalante, Director of Tours

Length of Tour: 45 minutes

From seed to packaged product, this tour follows the process of sprout harvesting. Separate "wet" growing rooms for alfalfa and Chinese mung bean sprouts are visited. Free samples and sprout recipes are offered.

Offered by appointment: Sunday through Friday, 10:30am-2:30pm
Group size: N/A
Minimum age: None
No fee
Advance notice required: 2 weeks notice for 15 people; 1 month for more than 15
Driving distance from downtown Boston: 1 hour

* **For further information on agri-tourism please see the attached brochure.**

OUTLOOK FARM
Route 66,
136 Main Road
Westhampton, MA 01027
Tel: (413) 527-0633
Contact: Marylee Morse

Length of Tour: N/A

A family-run orchard farm which grows various types of fruit on 45 acres of land; visit the country store, the bed & breakfast and enjoy the mountain views.

Offered by appointment: September & October, Daily, Noon-5:00pm
Group size: 10-20 people
Minimum age: None
No fee
Advance notice required: 3 weeks
Driving distance from downtown Boston: 1 1/2 hours

WILSON FARM
10 Pleasant St., Lexington, MA 02173
Tel: (617) 862-3900 Fax: (617) 863-0469
Contact: anyone in the office can help

Length of Tour: 45 minutes

Tour includes greenhouse, farm (when planted), and a visit with the animals in the barn.

Offered by appointment: Year-round, Monday, Wednesday, Thursday, and Friday, 9:00am-5:00pm
Group size: 6-20 people
Minimum age: 4 years old
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 20 minutes

ARCHITECTURE AND CITY PLANNING

ARCHITECTS & ASSOCIATED DESIGNERS, INC.
200 High St., 5th Floor, Boston, MA 02110-3006
Tel: (617) 261-0688 Fax: (617) 261-0559
Contact: Linda M. Howard, Assistant to the Principal

Length of Tour: Approximately 45 minutes to 1 hour

Architectural firm located adjacent to Boston's waterfront and financial district. Specializes in the design of transportation facilities and renovations and code compliance relative to the 1991 Americans with Disabilities Act. Professional attire preferred; restrictions to be judged depending on nature of tour. Site tours can be arranged.

Offered by Appointment: Please contact Pamela Maini
Group size: 6-7; any accommodation is available.
Fee: may not apply; to be discussed.
Advance notice required: yes
Driving distance from downtown Boston: N/A

ARROW STREET INC.
212 Elm St., Somerville, MA 02144
Tel: (617) 623-5555 Fax: (617) 625-4646
Contact: Gwendolyn McKenzie, Director of Business Development

Length of Tour: flexible

Architectural tours of the Cambridgeside Galleria, the Massachusetts State Archives, and the Rockingham Mall.

Offered by Appointment: Please contact Gwendolyn McKenzie
Group size: flexible
Minimum age: flexible
No fee
Advance notice required: yes
Driving from downtown Boston: 30 minutes

ASSOCIATED GENERAL CONTRACTORS OF MASSACHUSETTS, INC.
888 Worcester St., Wellesley, MA 02181
Tel: (617) 235-2680 Fax: (617) 235-6020
Contact: Margaret R. Neil, Director of Marketing

Length of Tour: 12 hours

Construction job site tours or tours of completed projects.

Offered by Appointment: Please contact Margaret R. Neil
Group size: 15-20
Minimum age: 15
No fee
Advance notice required: 1 month
Driving distance from downtown Boston: 40 minutes

BERGMEYER ASSOCIATES
286 Congress St., Boston, MA 02111
Tel: (617) 542-1025 Fax: (617) 338-6897
Contact: David Tubridy

Length of Tour: flexible

Tour of working architectural office with extensive computer design facilities.
Foreign Language: Spanish, Chinese, Japanese, German, Italian

Offered by Appointment: Please contact David Tubridy
Group size: flexible
Minimum age: flexible
No fee
Advance notice required: 2 days
Driving distance from downtown Boston: N/A

BOSTON REDEVELOPMENT AUTHORITY
1 City Hall Sq., Boston, MA 02202
Tel: (617) 722-4300 Fax: (617) 742-8904
Contact: Ralph Memolo or Laurie Onanian, Public Information Office

Length of Tour: 1 hour

Walking tours of the Charlestown Navy Yard, an historic, mixed-use redevelopment area. The BRA is also available for any questions about redevelopment of the city.

Offered by appointment: Monday-Friday
Group size: N/A
Minimum age: Adults or architectural students
Fee charged
Advance notice required: 2-3 weeks
Driving distance from downtown Boston: N/A

CHRISTIAN SCIENCE CENTER THE MOTHER CHURCH
1 Norway St., Boston, MA 02115
Tel: (617) 450-3790 or (617) 450-3793 Fax: (617) 450-7529
Contact: Diane Ewart, Visitor Information

Length of Tour: 30 minutes

Tour focuses on architecture and history. Carved stoned walls, stained-glass windows and a mosaic floor are in the Romanesque Original Edifice. In the domed extension (a wide open area with no supporting columns) is one of the largest organs in the World. The latest addition is the stoned-carved portico, a magnificent entrance from Massachusetts Ave..

Open: Tuesday-Friday, 10:00am-4:00pm; Sunday, 11:15am-2:00pm
Group size: 50 maximum
Minimum age: none
No fee
Advance notice required: none
Driving distance from downtown Boston: 10 minutes

DEVELOPMENTAL RESOURCES, INC.
2067 Massachusetts Avenue, Cambridge, MA 02140
Tel: (617) 491-3690 Fax: (617) 661-9532
Contact: Dennis Rieske, American Institute of Architecture (AIA)

Length of Tour: Flexible, at least 2-3 hours

Architectural or historical lecture with slides. Slide presentation does not include rental of seminar room or meeting space. Custom tour can be arranged to suit any group. No foreign languages spoken. Bus transportation extra. Walking tour of Boston focusing on architecture and historic restoration.

Open:
Group size: 6-12
Minimum age: 12
Advance notice required: 1 week
Fee: Varies, about $50 an hour, plus transportation.
Driving distance from downtown Boston: 20 minutes

FINEGOLD, ALEXANDER & ASSOCIATES, INC.
77 North Washington St., 7th Floor, Boston, MA 02114
Tel: (617) 227-9272 Fax: (617) 227-5582
Contact: James G. Alexander, FAIA

Length of Tour: Flexible

Tours can be arranged, including architectural office procedures; construction in progress; completed projects. Specialties: colleges and universities; transit; theaters; building reuse; preservation. Projects of interest: Hatch Memorial Shell restoration; Wang Center for the Performing Arts restoration; new MBTA commuter rail station and garage; Charlestown Navy Yard housing and offices; new office building, Fort Point Channel; new physical education center, University of Massachusetts/Boston; Harvard/Radcliffe Quadrangle dormitory rehabilitation; Berkeley Building office restoration. Computer Assisted Design demonstrations; have direct contacts in Russia; Japan and Scandinavia.

Offered by Appointment: yes
Group size: 820
Minimum age: None
Fee: Minimum $100.00; depending on request
Advance notice required: 1 week
Driving distance from downtown Boston: 30 minutes maximum or in town location

GARY WOLF ARCHITECTS, INC.
145 Hanover St., Boston, MA 02108
Tel: (617) 742-7557 Fax: (617) 742-7656
Contact: Gary Wolf, AIA

Length of Tour: flexible

The firm's principal architect will meet with the group to discuss the character of the office's work, the nature of architectural practice, and related issues. A small architectural office doing a variety of work, located on the Freedom Trail, just past Fanueil Hall. If a group seeks to get a sense of the workings of award-winning design orientated architectural practice, we can introduce the office, show photos, models and drawings, answer questions, and visit completed projects. Projects include new design and renovation; residential, commercial, institutional, including the Brookline Music School and the Museum of Our National Heritage in Lexington..

Offered by Appointment: Please contact Beth Fritz
Group size: 20
Minimum age: none
Fee: Minimum $50.00
Advance notice required: 2 weeks
Driving distance from downtown Boston: Located in downtown Boston. Tour sites in Brookline, Lexington, and Weston.

HENNEBERG & HENNEBERG ARCHITECTS AND CITY PLANNERS
280 Franklin St., Cambridge, MA 02139
Tel: (617) 876-5666
Contact: W. K. Von Henneberg, AIA

Length of Tour: 6 hours

Tours for foreign architects and architectural historians. Tours may include Quincy Market, the John Hancock building, the Christian Science Mother Church, the North End, the Museum of Fine Arts, Harvard University, Massachusetts Institute of Technology, Boston University, and Boston College.

Offered by Appointment: Fall
Group size: 6
No fee
Advance notice required: yes
Driving from downtown Boston: N/A

PAYETTE ASSOCIATES
285 Summer St., Boston, MA 02210
Tel: (617) 342-8200, ext. 206 Fax: (617) 342-8202
Contact: Kathy O'Connell, Director of Marketing

Length of Tour: 1 hour

Tour of international and national architecture design firm.

Offered by appointment: Please contact Kathy O'Connell
Group size: 30
Minimum age: none
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: N/A

PERRY DEAN ROGERS & PARTNERS
177 Milk St., Boston, MA 02109
Tel: (617) 423-0100 Fax: (617) 426-2274
Contact: Charles Rogers

Length of Tour: 1 hour

Architectural firm specializing in design of academic architecture. Tour is available in English only.

Offered by Appointment: yes
Group size: 5-10
Minimum age: None
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: N/A

SASAKI ASSOCIATES, INC.
64 Pleasant St., Watertown, MA 02172
Tel: (617) 926-3300 Fax: (617) 924-2748
Contact: Vicki Rugo, Corporate Marketing

Length of Tour: Varies

Presentation of current and recent projects, professional capabilities, office tour, of one of the nation's largest planning and design firms. Sasaki provides master planning, architecture, landscape architecture, civil engineering, and related services national and internationally. Specific project types/professional services tailored to interests of group; tours of Boston/New England projects may be arranged. Foreign languages: Arabic, Armenian, Chinese, Czech, French, German, Italian, Japanese, Norwegian, Persian, Spanish, and Turkish.

Offered by appointment: Monday-Friday
Group size: 30 maximum
Minimum age: University students and adults
No fee
Advance notice required: Yes, to assure appropriate staff is available
Driving distance from downtown Boston: 20 minutes

SVERDRUP CIVIL, INC
Two Center Plaza, Boston, MA 02108-1906
Tel: (617) 742-8060 Fax: (617) 742-8830
Contact: Joseph D. Cleggett, Vice President and Manager

Length of Tour: 30 minutes

Full range of architecture, engineering, planning, design, management, support and construction services for major transportation projects. Demonstrations of: Sverdrup Intergraph Computer Aided Design and Drafting (CADD) Facilities; CADDLinked Database for Transportation Facility Management including Geographic Information System (GIS); Critical Path Method (CPM) Scheduling; "Integrated System Options" Documents Control System; Networked Personal Computer System. Foreign languages: Arabic; Benegali; Chinese, both Cantonese and Mandarin; French; Hindi; Italian; Lithuanian; Spanish; and Russian.

Offered by Appointment: Monday-Friday. Tour times will vary
Group size: 35
Minimum age: 18
No fee
Advance notice required: yes
Driving distance from downtown Boston: N/A

TELLALIAN ASSOCIATES ARCHITECTS & PLANNERS
283 Franklin St., Boston, MA 02110
Tel: (617) 542-1118 Fax: (617) 542-1106
Contact: Donald J. Tellalian, AIA

Length of Tour: N/A

Tour of interior design office including projects generated on computer (CADD). Regional tour of projects designed by firm is possible; emphasis on museum design and renovation/restoration. Foreign Language: Armenian

Offered by Appointment: Please contact Donald J. Tellalian
Group size: 5-12
Minimum age: 21
No fee
Advance notice required: 2 weeks minimum
Driving distance from downtown Boston: N/A

TRINITY CHURCH
206 Clarendon St., Copley Square, Boston, MA 02116
Tel: (617) 536-0944 Fax: (617) 536-8916
Contact: Maryanne Brooks

Length of Tour: 30 minutes

The tour is conducted in what is considered to be one of the most magnificent churches in the country, and includes history on the church's architect, Henry Hobson Richardson. John LaFarge was in charge of the interior painted decoration and executed most of the figure painting as well as four of the beautiful stained-glass windows. Trinity's altar and chancel were extensively remodeled in 1938.

No appointments: June, July & August, Daily, 12:00pm (schedule subject to change)
Group size: N/A
Minimum age: none
No fee
Advance notice required: N/A
Driving distance from downtown Boston: 10 minutes

ASSOCIATIONS

ASSOCIATED INDUSTRIES OF MASSACHUSETTS
222 Berkeley St., Boston, MA 02117-0763
Tel: (617) 262-1180 ext. 322 Fax: (617) 536-6785
Contact: Brian R. Gilmore, Sr. V.P., Public Affairs

Length of Tour: N/A

Associated Industries of Massachusetts (A.I.M.) is a 3,000 member employer association. Its members range from sole proprietorships to startups to firms that are household names. Almost every S.I.C. code doing business in the Commonwealth is represented in the A.I.M's membership. As a public service to out-of-state and/or foreign business groups visiting Massachusetts, A.I.M. informally, has helped to arrange plant visits for organized business groups visiting the region.

Offered by appointment: yes
Group size: Varied. Depends upon specific site
Minimum age: 18
Fee: None
Advance notice required: Four week minimum notice
Driving distance from downtown Boston:

CHILD EDUCATION

BRIGHT HORIZONS CHILDREN'S CENTER
One Kendall Square, Building 200, Cambridge, MA 02139
Tel.: (617) 577-8020, X123 Fax: (617) 577-8967
Contact: Penny Sakellarios

Length of Tour: 3 hours

Guided tour of 2-3 child care centers to include infant, toddler, and pre-school centers. Tour classrooms,as well as outdoor areas.

Offered by appointment: 9:am-12:00pm with advance notice
Group size: 6-8
No fee
Driving distance from Boston: 10-20 minutes

COMMUNICATIONS

BOSTON GLOBE
135 Morrissey Bld., Dorchester, MA 02107
Tel: (617) 929-2653 Fax: (617) 929-2606
Contact: Dottie or Laura, Tour Department

Length of Tour: 1 hour

Tour consists of a 10 minute film showing the daily makings of a newspaper. Then a walking tour around the building showing the Press Room, Newsroom, Classified Advertising, and the Composing Room.

Offered by appointment: Tuesday and Thursday, 9:30am, 11:00am & 2:00pm
Group size: 30 maximum
Minimum age: 12
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 15 minutes

CHRISTIAN SCIENCE PUBLISHING SOCIETY, THE
175 Huntington Ave., Boston, MA 02115
Tel: (617) 450-3790 Fax: (617) 450-7529
Contact: Diane Ewart, Visitor Services

Length of Tour: 1 hour

Tours of the newsroom of The Christian Science Monitor (composed entirely on Apple Macintosh computers), the pressroom for periodicals and the bindery. No foreign languages available.

Offered by appointment: Most weekdays, 1:30pm
Group size: 15 maximum
Minimum age: 6th grade
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: N/A

MADSEN MARKETING STRATEGIES
31 Kidder Ave, Somerville, MA 02144
Tel: (617) 628-9297 Fax: (617) 666-1431
Contact: Carol J. Madsen

Length of Tour: 1-2 Hours

MMS works with clients in many fields including environmental, energy, software, medical, international business, marketing, publishing, etc. Many clients are interested in meeting with potential customers, and decision makers and would provide tours of their manufacturing facilities, operations or project.

Offered by appointment
Group size: 1-20 people
Minimum age: 20 and over.
No fee
Advanced notice required
Driving distance from downtown Boston: 1 Hour

CONTINENTAL CABLEVISION- TV PRODUCTION & PROGRAMMING DEPT.
88 Sherman Street, Cambridge, MA 02140
Tel: (617) 876-5005 Fax: (617) 876-8613
Contact: Steve Marx, Director, or Nina Armiah, Facilities Manager

Length of Tour: 20 minutes-1 hour

Tour of TV Production studio, control room, and editing facilities. View uplink and downlink site via fiber optic transmission. Cable Television operation for Cambridge and Arlington. No photographs or recordings permitted.

Offered by appointment:
Group size: 1-10
Minimum age: 12
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 15-20 minutes

ENERGY

Boston Edison Company
800 Boylston St., Room P203, Boston, MA 02194
Tel: (617) 424-2758 Fax: (617) 424-2736
Contact: Dena Lehman, Corporate Communications

Length of Tour: 90 minutes

Tour the Mystic Station Power Plant in Everett. Everyone wears a hard hat for a firsthand look at how electricity is generated from fuel. The tour includes boiler facilities, turbines, environmental control equipment and the electrical operation control room.

Offered by appointment: Tuesday through Thursday, 9:00am, 10:30am & 11:45am
Group size: 10-20 people
Minimum age: 10
No fee
Advance notice required: 7-10 days
Driving distance from downtown Boston: 1 hour (to Everett)

LISTON ASSOCIATES INC.
Civil Engineers & Land Surveyors
30 Boston Post Rd., Wayland, MA 01778
Tel: (508) 358-2713 Fax: (508) 358-2715
Contact; Douglas L. Liston

Length of Tour: 1/2 to 1 hour

Office includes Computer-Aided Design Drafting, completed plans and work in progress. No foreign languages.

Offered by appointment: Monday through Friday, 8:30am 5:30pm
Group size: 16
Minimum age: none
No fee
Advance notice required: 2 days
Driving distance from downtown Boston: 40 minutes

SAR ENGINEERING, INC.
Consulting Engineers
100 Congress St., Crown Colony Park, Quincy, MA 02169
Tel: (617) 328-9215 Fax: (617) 328-9216
Contact: Lisa Savana, Manager

Length of Tour: 1530 minutes

Consulting engineers, specializing in mechanical and electrical systems, design and engineering. Computer Aided Design and Drafting systems (CADD).

Offered by appointment: Please contact Lisa Savana
Group size: unlimited
Minimum age: none
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 20 minutes

SVERDRUP CIVIL, INC
Two Center Plaza, 7th floor, Boston MA 02108-1906
Tel: (617) 742-8060 Fax: (617) 742-8830
Contact: Joseph D. Cleggett

Length of Tour: 30 minutes

Tour will include demonstrations of state -of-the-art computer systems used by the staff to provide fast, accurate, and cost effective solutions to today's engineering challenges. Systems include: Sverdrup Intergraph Computer Aided Design and Drafting (CADD), CADD-Linked Database for Transportation Facility Management including Geographic Information System (GIS), Critical Path Method (CPM) Scheduling, "Integrated Systems Options" Documents Control System, and Networked Personal Computer System. Tours available in Arabic, Bengali, Chinese, both Cantonese and Mandarin, French, Hindi, Italian, Lithuanian, Spanish and Russian.

Offered: Weekdays. Tour times will vary.
Group size: 3-5
Minimum Age: 18
Advance notice required: Yes
Fee: none
Driving distance from downtown Boston: 5 minutes

ENVIRONMENTAL TECHNOLOGY

ALTERNATIVE RESOURCES, INC.
9 Pond Lane, Concord, MA 01742
Tel: (508) 371-2054 Fax: (508) 371-7269
Contact: Marie Zack

Length of Tour: 1-2 Hours

ARI provides management, technical and financial consulting to both the public and private sectors in determining how best to manage wastes and in developing waste management facilities. We specialize in solid waste and wastewater treatment and sludge. ARI assists industries to comply with environmental regulations. Company and government officials would visit ARI for the purpose of talking to a group of specialists about the business areas/services described above.

Offered by appointment: Please contact Marie Zack
Group size: N/A
Minimum age: N/A
No fee
Advance notice required: yes
Driving distance from Boston: 20 miles (45 minutes)

APPLIED GEOGRAPHICS, INC.
33 Broad Street, Boston, MA 02109
Tel: (617) 367-8626 Fax: (617) 367-8581
Contact: Joan N. Gardner/Linda Bischoff

Length of Tour: 1 Hour

AGI is a woman owned environmental and geographic information systems consulting firm located in Boston. AGI provides full, high quality geographic information systems services to the public and provate sectors. Services included, start-up GIS assistance, assistance for existing GIS, and GIS services. Also, AGI develops custom cartography & map design.

Group size: 1-8
Minimum age: N/A
Advance notice required: yes
Driving distance from downtown Boston: in Boston

BENTLEY COLLEGE/ENVIRONMENTAL MANAGEMENT PROGRAM
175 Forest Street, Waltham, MA 02154
Tel: (617) 891-2218 Fax: (617) 891-3410
Contact: Dr. Martin L. Saradjian (Environmental Law Professor)

Length of tour: 1/2 hour

Pollution prevention via environmental education is a universal concern

throughout the world. Bentley College has undergraduate and graduate programs plus environmental labs testing, air, water, soil, lead, noise pollution as part of course components. Prof. Saradjian created all of the environmental law courses on the undergraduate and graduate level. The type of tour could be conducted as part of an Ecotourism package in the Waltham-Lexington-Lowell area. Affiliations exist with the Charles River Museum and Gore Estate and other attractions in the high tech industries based in Waltham.

Offered by appointment: Yes
Group size: 35-40 people
Minimum age: N/A
No fee
Advanced notice required: yes
Driving distance from downtown Boston: 25 minutes

BIOSAFE INTERNATIONAL
10 Fawcett Street Cambridge, MA 02138
Tel: (617) 497-4500 Fax: (617) 497-6355
Contact: John P. Cappadona

Length of Tour: 1/2 Hour

Environmental Technology Company involved in landfill remodeling, tire shredding equipment, size reduction manufacturing, and FB technology.

Offered by appointment.
Group size: N/A
Minimum Age: 21 years
No fee
Advance notice required: yes
Driving distance from downtown Boston: 1 Hour

CAPITOL ENVIRONMENTAL ENGINEERING
6 Beacon St., Suite 415, Boston, MA 02108
Tel: (617) 367-3010 Fax: (617) 723-4212
Contact: Martin Weiss

Length of Tour: 30 minutes

Tour of independent consulting engineer's office.

Offered by appointment: Please contact Martin Weiss
Group size: 3 or 4 people
Minimum age: N/A
No fee
Advance notice required: yes
Driving distance from downtown Boston: N/A

CORPORATE ENVIRONMENTAL ADVISORS, INC.
141 Ballard Street, Worcester, MA 01607
Tel: (508) 754-1080 Fax: (508) 745-0507
Contact: Steve or Debbie Migridichion

Length of Tour: N/A

Environmental consulting

Advanced notice required
Group size: 3-10
Fee: No
Minimum Age: 21
Driving Distance from Boston: 50 miles

GZA GEOENVIRONMENTAL, INC.
320 Needham St., Newton Upper Falls, MA 02164
Tel: (617) 969-0050, ext. 6203 Fax: (617) 969-0715
Contact: John E. Ayres, Sr.Vice President

Length of Tour: 1-2 hours

Firm with geotechnical and environmental engineers and scientists. Reserve the right to decline to provide a tour to a group which seems inappropriate or if the timing would interfere with ongoing work. Tour of engineering areas, laboratories; verbal or slide presentation on work. Foreign languages: German, Spanish and Arabic.

Offered by appointment: Please contact John E. Ayres
Group size: 8 maximum
Minimum age: 21
No fee
Advance notice required: 2 weeks minimum
Driving distance from downtown Boston: 30 minutes

HUNTER INC. ENVIRONMENTAL SCIENCES
10 Lewis St., Lincoln, MA 01773
Tel: (617) 259-0800 Fax: (617) 259-1355
Contact: Donna M. Gedzium

Length of Tour: 30 minutes or more, additional discussion by request.

Guided tour through corporate administrative offices and technical support area. Firm provides nationwide environmental consulting services in a variety of areas. No foreign languages.

Offered by appointment: Please contact Donna Gedzium
Group size: 1-10
Minimum age: Adults preferred
No fee
Advance notice required: Yes
Driving distance from downtown Boston: 40 minutes

LENOX INSTITUTE OF WATER TECHNOLOGY, INC.
107 Yokum Avenue, P.O. Box 1639, Lenox, MA 01240
Tel: (413) 637-3025 Fax: (413) 637-3362
Contact: Charles L. Smith, Executive Vice President

Length of Tour: 4 Hours

The Lenox Institute of Water Technology's primary focus is in the field of Water Quality Engineering with an Emphases on Flotation Technology. The Institute serves as a unique venue for research, consultation of both municipal and industrial water and wastewater treatment needs and education. The tour would include a visit of our facility, meeting of staff as well as tours of some nearby installations and demonstration facilities.

Advance notice required
Group size: N/A
Minimum age: Adult
No fee
Driving distance from downtown Boston: 2.5 Hours

SEMASS PARTNERSHIP
Route 28, Cranberry Highway Rochester, MA 02770
Tel: (508) 291-2190 Fax: (508) 291-1522
Contact: Andrea McGee

Length of Tour: 2 Hours

The Seamass Resource Recovery Facility receives and processes 3000 tons per day of municipal solid waste into a fuel which generates 75 MW of electricity. 100% of the ferrous and non ferrous metals (125 tons per day) are recycled pre- and post-combustion. A gravel substitute in the form of an aggregate is also recovered from the bottom ash. The tour includes a presentation in the administration building and an on site tour.

Advance notice required
Group Size: 5-20
Fee: No
Minimum Age: 18
Driving distance from Boston: 1.5 Hours

TOXICS USE REDUCTION INSTITUTE/University of Massachusetts-Lowell
1 University Avenue, Lowell, MA 01854
Tel: (508) 934-3346 Fax: (508) 934-3050
Contact: Janet Clark

Length of Tour: 3 Hours (max)

Institute provides assistance to industry on clean production, information clearinhouse and technical library, research on clear alternative technologies, pollution prevention and sustainability policy, and management methods to support technology adoption. Unique surface cleaning laboratory for aqueous cleaners.

Advanced notice required: 2 weeks
Group size: 1-30
No Fee
Minimum age: 18
Driving distance from downtown Boston: 20 miles

FINANCIAL

FEDERAL RESERVE BANK OF BOSTON
600 Atlantic Ave., Boston, MA 02106
Tel: (617) 973-3463 Fax: (617) 973-5918
Contact: Paul Williams, Public Services Department

Length of Tour: 90 minutes

Geared to age level and interest, the tour can be combined with an economic educational program including check-writing, economics, and money and banking. Tour includes the computerized check clearinghouse, automated transfer department and the data storage systems.

Offered by appointment: Friday, 10:30am
Group size: 10-35 people
Minimum age: 10 years old
No fee
Advance notice required: 4-6 weeks
Driving distance from downtown Boston: N/A

QUANTESSENTIAL RESEARCH
Investment Counsellors
101 Tremont St., Suite 308, Boston, MA 02108
Tel: (617) 357-0202 Fax: (617) 423-7811
Contact: Theodore Rudd O'Nell

Length of Tour: 30 minutes to 1 hour

Tour of offices, library, and computers. An investment management firm that specializes in portfolio management and research for the small to medium sized investor.

Offered by appointment: Please contact Theodore Rudd O'Nell
Group size: 5
Minimum age: 18
No Fee
Advance notice required: yes
Driving distance from downtown Boston: N/A

GOVERNMENT

MASSACHUSETTS STATE HOUSE/ TOURS DIVISION
Room 194 State House, Boston, MA 02133
Tel: (617) 727-3676 Fax: (617) 742-4722
Contact: Mary Rinehart, Director

Length of Tour: 45 Minutes

The State House tour includes an overview of the history, art, architecture and the Massachusetts legislative process as it relates to the State House and the Commonwealth of Massachusetts. Visitors see the House and Senate Chambers and are able to observe from the gallery if the legislature is in session.

Offered by appointment: Please call
Group size: 2-50 people
Minimum age: 10 years old
No fee
Advanced Notice Required: yes
Driving distance from Boston: The State House is located at the corner of Park street and Beacon street and is one block up from the Park street subway station via the Red or Green lines of the MBTA.

BAY STATE SKILLS CORPORATION
101 Summer Street, Boston, MA 02110
Tel: (617) 292-5100 Fax: (617) 292-5105
Contact: Sue Paxonon, Director of Communication

Length of Tour: 1 Hour

Bay State Skills Corporation is a 50 person quasi-public state agency that focuses on work-force training and work-place assistance initiatives and innovation in support of Massachusetts' economic development efforts. Tour would be a discussion of their program and lessons.

Offered by appointment: Please call
Group size: 1-10 people
Minimum age: N/A
No fee
Driving distance from downtown Boston: Located in the financial district of Boston.

HEALTH AND HUMAN SERVICES

ALZHEIMER'S ASSOCIATION OF EASTERN MASSACHUSETTS, INC.
One Kendall Sq., Building 200, Cambridge, MA 02139
Tel: (617) 494-8433, Fax: (617) 494-5146
Contact: Ellen M. Kallman, Director of Development and Public Affairs

Length of Tour: 1 hour

Explanation of Alzheimer's disease and discussion of diagnosis, treatment, behavior, respite services, nursing homes, and Massachusetts Home Care System. The Association is the only source of information in eastern and central Massachusetts, and offers guidance and support for persons with Alzheimer's disease and their families.

Offered by appointment: Flexible
Group size: 1-20 people
Minimum age: 7
Fee: N/A
Advance notice required: yes
Driving distance from downtown Boston: 10 minutes, accessible be public transportation, MBTA Red Line Kendall Square. Parking available.

BRIDGE OVER TROUBLED WATERS, INC.
47 West St., Boston, MA 02111
Tel: (617) 423-9575
Contact: Jannie Coppola

Length of Tour: 1-2 hour

Drug and alcohol rehabilitation program for adolescents and teenagers. Tour of facilities and slide show presentation. Also can include tour of residential program if requested.

Offered by Appointment: Monday-Friday, 9:00am-5:00pm
Group size: 15 maximum
Minimum age: None
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: N/A

COLONIAL DAMES OF MASSACHUSETTS
55 Beacon St., Boston, MA 02108
Tel: (617) 742-3190
Contact: Mrs. James F. Hummewell, President

Length of Tour: 30-45 minutes

Three houses: William Hickling Prescott House, Boston, MA
Martin House, Swansea, MA
Quincy Homestead, Quincy, MA

Offered by Appointment: William Hickling Prescott House, or open Wednesday 10:00am-4:00pm; Martin House, May-October, Daily, 9:00am-5:00pm; Quincy Homestead, May-October, Daily, 9:00am-5:00pm

Group Size: N/A

Minimum age: 12

Fee: Small fee charged for all three houses

Advance Notice Required: Desirable for groups

Driving distance from downtown Boston: Quincy, 20 minutes; Swansea 1 hour; Beacon St. is in downtown Boston.

THE DICKINSON HOMESTEAD
280 Main St., Amherst, MA 01002
Tel: (413) 542-8161

Length of Tour: 45 minutes

Selected rooms of the Emily Dickinson Homestead are open for guided tours from May through October, Wednesdays through Saturdays from 1:30pm-3:45pm. In early Spring and late Fall tours are offered only on Wednesdays and Saturdays. The Homestead is closed from December 15 to March 1.

Offered by appointment: Yes

Group size: 1-12

Minimum age: geared to adults, but children welcomed

Fee: $3.00 per visitor

Advance notice required: yes

Driving distance from downtown Boston: approximately 2 hours

Restriction: Interior photography not permitted

MEETING HOUSE OFFICES
121 Mount Vernon St., Boston, MA 02108
Tel: (617) 367-7171 Fax: (617) 227-5366
Contact: Office Manager

Length of Tour: Varied

A part of the Black Heritage Trail. Also featured in Boston Parks walking tour. It leases thirty individual offices in a distinguished, historic building on Boston's Beacon Hill. The Charles St. Meeting House, built in 1807, has been completely restored and refurbished. Interior appointments, in the reception hall, conference room and other shared spaces, are quietly elegant, in keeping with the character and importance of the building.

Offered by appointment: please contact the office manager
Group size: N/A
Minimum age: N/A
Fee: N/A
Advance notice required: N/A
Driving distance from downtown Boston: N/A
Restriction: public not allowed to sit on stairs

ROSE ART MUSEUM
Brandeis University, 415 South St., Waltham, MA 02254
Tel: (617) 736-3434 Fax: (617) 736-3439
Contact: Corinne Zimmerman

New England's most comprehensive collection of contemporary art including Abstract Expressionism, Pop Art and Colorfield Painting. Houses the largest collection of contemporary Boston area artists. Docent tours can be arranged.

Offered by appointment: please contact Corinne Zimmerman
No fee
Advance notice required for tours. Museum is open to the public.
Driving time from downtown Boston: 20-30 minutes

MANUFACTURING/DISTRIBUTION

CAPE COD POTATO CHIP COMPANY
Independence Park, Breeds Hill Rd., Hyannis, MA 02601
Tel: Tour Information Line (508) 775-7253 Factory Gift Shop (508) 775-3206
Contact: Sue Sweet, Customer Service Representative

Length of Tour: 15-20 minutes

A self-guided walking tour. From a glass enclosed corridor, view the making of Cape Cod Potato Chips. Signs (in English) explain the entire potato chip process. Free sample bag of potato chips are offered in the Factory Gift Shop.

Tour Hours: Monday-Friday 10:00am-4:00pm; Closed weekends and holidays
Group size: N/A
Minimum age: None
No fee
Advance notice required: Requested for groups of 15 or more. Call the Factory Gift Shop to schedule tour.
Driving distance from downtown Boston: 2 hours
Restrictions: No camera or video tape machines

MASSPORT MARITIME DIVISION FISH PIER EAST II
Northern Ave., Boston, MA 02210
Tel: (617) 973-5361 Fax: (617) 973-5357
Contact: Anne Marie Boursiquot, Market Development Analyst

Length of Tour: Varies

Tours of Conley and Moran container terminals.

Offered by appointment: Please contact Ann Marie Boursiquot
Group size: Any size
Minimum age: None
No fee
Advance notice required: yes
Driving distance from downtown: N/A

MASSACHUSETTS ENVELOPE COMPANY
30 Cobble Hill Rd., Somerville, MA 02143
Tel: (617) 623-8000 Fax: (617) 623-8058
Contact: Mary Ellen Grossman

Length of Tour: 60 minutes

See up to 2 million envelopes a day pass through the 15 offset presses; visit the art department, printing department, graphic department, darkroom and warehouse, where trucks are waiting at the shipping dock. Tour can be geared to the interests of the group.

Offered by appointment: Monday-Friday, 9:00am-Noon and 1:30pm-3:00pm
Group size: 6-10 people
Minimum age: 15
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 30 minutes

MASSACHUSETTS PORT AUTHORITY (MASSPORT) MARITIME
10 Park Plaza, Boston, MA 02116
Tel: (617) 973-5349 Fax: (617) 973-4024
Contact: Brendan Dugan, Marketing Director

Length of Tour: 30-90 minutes

Familiarization trip to Massport's general cargo marine facilities to see how goods move through the seaport facilities from ship to truck.

Offered by appointment: Monday-Friday, must correspond to ship calls and internal scheduling arrangements.
Group size: 30 maximum
Minimum age: None
No fee
Advance notice required: 2-3 weeks (ships are on weekly calls but may be affected by the weather)
Driving distance from downtown Boston: N/A

NATIONAL BRAILLE PRESS
88 St. Stephen St., Boston, MA 02115
Tel: (617) 266-6160 Fax: (617) 437-0456
Contact: Jen

Length of Tour: 60-90 minutes

Both adult and children books and magazines are computer transcribed onto braille zinc plates, embossed, collated, stitched, and then shipped. Visitors receive samples of braille materials, including alphabet cards.

Offered by appointment: Monday-Friday, 10:30am or 1:00pm. Only one tour per week.
Group size: 12 maximum
Minimum age: 6
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 5 minutes

U.S. POSTAL SERVICE-GENERAL MAIL FACILITY
25 Dorchester Ave., Boston, MA 02205
Tel: (617) 654-5217 Fax: (617) 654-5122
Contact: James Slattery, Manager, Distribution Operations

Length of Tour: 1 hour

See how 6.5 million letters are processed daily at this highly mechanized facility which includes an optical character reader which sorts letters at the rate of 37,500 per hour. Twelve miles of conveyors, canceling machines and sack sorters are part of the maze where mail from 73 Boston area cities and towns is processed.

Offered by appointment: Monday-Friday, Noon-4:00pm (except for first and last three days of the month)
Group size: 10 minimum
Minimum age: 13
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 10 minutes

MARINE SCIENCE

MASSACHUSETTS MARITIME ACADEMY
101 Academy Dr., Buzzards Bay, MA 02532
Tel: (508) 830-5000 Fax: (508) 830-5004
Contact: Keith Rabine, Director of Admissions

Length of Tour: 1 1/2 hour

Tour the facilities of the state's Maritime Academy including: diesel engine and full bridge simulators, labs, classrooms, dormitories, gym and the "Patriot State," a 547-foot long training ship.

Offered by appointment: Academic year, Monday-Friday, 10:00am-2:00pm
Group size: 6-40 people
Minimum age: None
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 1 hour

MASSACHUSETTS OCEAN TECHNOLOGY NETWORK
26 Summer Street, Hingham, MA 02043
Tel: (617) 740-1456 Fax: (617) 749-1120
Contact: Maggie Merrill

Length of Tour: N/A

Massachusetts Ocean Technology Network is comprised of 75 companies which specialize in the marine technology business. All of the companies are interested in hosting technical visits. Interested parties should contact the M.O.T.N. directly for further information.

NEW ENGLAND AQUARIUM
Central Wharf, Boston 02110
Tel: (617) 973-5200 Fax: (617) 720-5098
Contact: Brian A. MacDonald

Length of Tour: 1-4 hours

Tours may include research laboratory, educational programs, "behind the scenes," functions, animal care, gift/retail buying. Tours are specialized for clients' needs.

Offered by appointment: yes
Group size: 2-20 people
Minimum age: 10
Fee: Free to $200.00
Driving distance from downtown Boston: N/A

WOODS HOLE OCEANOGRAPHIC INSTITUTE
Coop Building, Woods Hole, MA 02543
Tel: (508) 289-2252 Fax: (508) 457-2180
Contact: Sandra Murphy

Length of Tour: N/A

Exhibit center interpreting work of the Institution.

Open: Call for hours
Offered by appointment: Please call for reservations
Group size: 30 per group
Minimum age: N/A
Fee: Requested donation of $2.00 per person
Advance notice required: Please call Sandra Murphy at ext. 2252
Driving distance from downtown Boston: 90 minutes, metered parking only

MEDICAL

AMERICAN ASSOCIATION FOR WORLD HEALTH
8 Whittier Place, Unit 23-E, Boston, MA 02114-1430
Tel: (617) 227-2269
Contact: Emil Fleischaker

Length of Tour: Depends on itinerary

Orienting visitors to public and private health and medical facilities, educational institutions and related national and international enterprises (e.g. biotechnology companies) in Boston and beyond. Arranges introductions to staff and public relations departments. The American Association for World Health is an advocacy organization for World Health Organization and Pan American Health Organization; primary concern is the institutional structure of public health services worldwide.

Offered by appointment: Monday-Friday
Group size: N/A
Minimum age: None
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 10 minutes

FRANCISCAN CHILDREN'S HOSPITAL
30 Warren St., Boston, MA 02135-3800
Tel: (617) 254-3800, ext. 5670 Fax: (617) 787-9373
Contact: Marketing and Public Affairs Department

A 100 bed, nonprofit organization founded in 1949, the hospital offers rehabilitative and acute inpatient care, ambulatory services and special education for children newborn to age 21 who have disabilities. The only pediatric facility in the U.S. with a chapter 766 approved school on site, the Kennedy Day School, which serves 90 children with special educational and medical needs.

Offered by appointment: Please call number above
Group size: 10
Minimum Age: N/A
No fee
Advance notice required: yes
Driving distance from downtown Boston: 20 minutes

MILTON HOSPITAL
92 Highland St., Milton, MA 02186
Tel: (617) 696-4600, ext. 1363 Fax: (617) 696-8323
Contact: Susan Schepici

Length of Tour: 1 hour

Tour of community hospital facility.

Offered by appointment: Monday-Friday, 2:00pm-4:30pm
Group size: 1-10
Minimum age: 6
No fee
Advance notice required; yes
Driving distance from downtown Boston: 15 minutes

PERKINS SCHOOL FOR THE BLIND
175 North Beacon St., Watertown, MA 02172
Tel: (617) 924-3434, ext. 308 Fax: (617) 926-2027
Contact: Judi Cannon

Length of Tour: 60-90 minutes

Walking tour through facility includes various programs. Student population consists of multi-handicapped individuals.

Offered by appointment: Tuesday morning, Thursday afternoon
Group size: 20 maximum
Minimum age: Tour for the 7th grade and older. Age appropriate activities and discussions can be scheduled for other children.
No fee
Advance notice required: 2 weeks
Driving distance from downtown Boston: 20 minutes

RICHARD H. HEYM ASSOCIATES, INC.
1660 Soldiers Field Rd., Boston, MA 02135
Tel: (617) 787-2400 Fax: (617) 787-2403
Contact: Rick Heym

Length of Tour: Varies

Various long-term care facilities which the firm has in New England: Massachusetts, Vermont, Connecticut, New Hampshire, Maine, and Rhode Island. For groups interested in elderly care.

Offered by appointment: Please call Rick Heym
Group size: 8
Minimum age: 21
No fee
Advance notice required: yes
Driving distance from downtown Boston: 20 minutes
Restriction: Business dress required. No photography within premises.

SPAULDING REHABILITATION HOSPITAL
125 Nashua St., Boston, MA 02114
Tel: (617) 720-6645 Fax: (617) 589-4690
Contact: Melinda B. Everett, Director of Communications

Length of Tour: Approximately 30 minutes

Most suitable for medical groups. Tour of all ten floors of one of the largest rehabilitation hospitals in the country. Tours will show rehabilitation of patients of all ages with diagnoses of arthritis, stroke, orthopaedic injuries, neurological disease, head injury and chronic pain. Research laboratories and treatment areas. Spaulding is the only hospital in New England listed in the 1995 U.S. News and World Report's "Top Hospitals" ranking.

Offered by appointment: Tuesday, Wednesday, Thursday, mornings preferred.
Group size: 5-20 people
Minimum age: none
No fee
Tours are also available at Spaulding's network of Neighborhood Rehabilitation Centers, including Medford, Wellesley, and Copley (Clarendon St.).
Advance notice required: 1 week
Driving distance from downtown Boston: 5 minutes
Restrictions: Special forms must be signed in advance whenever patients are involved. Consent of hospital required for taking and publication of photographs/video tapes

WINTHROP HOSPITAL
40 Lincoln St., Winthrop, MA 02152
Tel: (617) 539-5000 Fax: (617) 568-4850
Contact: Larry Keller, Director of Public Relations

Length of Tour: 30-45 minutes (will adapt to meet needs)

Winthrop Hospital is a 106 bed medical/surgical/psychiatric community hospital. In the event of an emergency, we are the first medical responder to Logan Airport. State of the art emergency department and associated clinical services.

Offered by appointment: Please contact Larry Keller
Group size: 20-25 maximum at one time
Minimum age: None. Tours for children/students are encouraged
No fee. Donations to hospital kindly accepted.
Advance notice required: 2-3 days
Driving distance from downtown Boston: 10 minutes
Restrictions: Patient confidentiality issues with video and photographs.

MISCELLANEOUS

BOSTON PUBLIC LIBRARY
P.O. Box 286, Boston, MA 02116
666 Boylston Street, Boston, MA 02116
Tel.: (617) 5400, ext. 216 Fax: (617) 236-4306
Contact: Joan Eldridge, Coordinator of Tours

Length of Tour: 45 minutes-1 hour

Tour of library and library facilities

Offered every day except Friday. Sunday 2:00 pm; Monday 2:30 pm; Tuesday and Wednesday 6:30 pm; Thursday and Saturday 11:00 am. Please call for appointment.
Group size: 6-40
Minimum age: N/A
No Fee
Advance notice required
Driving distance from Boston: N/A

DORCHESTER FAMILY YMCA
776 Washington St., Dorchester, MA 02124
Tel: (617) 436-7752 Fax: (617) 436-9212
Contact: Maryclaire Knight

Length of Tour: 30 minutes

Dorchester YMCA site houses services for families, infants through adults. We offer day care for 50 toddlers and preschoolers, (1 1/2-5 years), camp and after school programs, computer training classes, swimming, gymnastics and fitness activities. Separate teen's programs are offered. Multicultural community center showing the diversity of Dorchester neighborhoods.

Offered by appointment: 6:30am-9:00pm
Group size: 20-25
Minimum age: None
No Fee
Advance notice required: 1 day
Driving distance from downtown Boston: 15 minutes

U.S. ARMY NATICK RESEARCH DEVELOPMENT & ENGINEERING CENTER
Kansas St., Natick, MA 01760-5012
Tel: (508) 233-4300 Fax: (508) 233-5390
Contact: Harvey Keene, Public Affairs Office

Length of Tour: 90 minutes

Research on clothing, food, and protection of military personnel is explained. Wash-and-wear shirts, freeze-dried foods, lightweight camping equipment and crash helmets are among the items that have been developed at this center.

Offered by appointment: Fridays
Group size: 30 maximum
Minimum age: 14
No fee
Advance notice required: 8 weeks
Driving distance from downtown Boston: 1 hour

MULTIMEDIA

CRAMER PRODUCTIONS
355 Wood Road, Braintree, MA 02184
Tel: (617) 849-3350 Fax: (617) 849-6165
Contact: Tom Martin

Length of Tour: 15 minutes

Full-service video production and Multi-media company. Tour would be a walk-through of studio, audio suite, editing suites, and graphics department, and then discussion. No photography

Offered by appointment: please contact in advance
Group Size: unlimited
Minimum Age: N/A
No fee
Driving time from downtown Boston: 20-30 minutes

HORIZON MEDIA
145 Wood Road, Braintree, MA 02184
Tel.: (617) 848-1201 Fax: (617) 843-3665
Contact: Peter Huston

Length of Tour: 30 minutes

Tour of television production facility and the technology utilized in TV production.

Offered by appointment: please contact in advance
Group Size: 1-10
Minimum Ages: N/A
No fee
Driving time from downtown Boston: 20 minutes

RAMPION VISUAL PRODUCTION
316 Stuart Street, Boston, MA 02116
Ph.: (617) 574-9601, X223 Fax: (617) 574-9604
Contact: Randel Cole

Length of Tour: maximum 1 hour

Tour of marketing/training videotape, CD-Rom, and multimedia program production facility. Meet with producer and programmer. Samples of manufacturing process.

Offered by appointment: please contact in advance
Group Size: 1-5
No fee

SEPTEMBER PRODUCTIONS
162 Columbus Avenue, Boston, MA 02116
Tel.: (617) 482-9900, 1-800-554-8805 Fax: (617) 482-1585
Contact: Judy Downes or Ann Hanlon

Length of Tour: 30 minutes

Visit to film and video production company, with video screening of commercials and industrial films. English-speaking only.

Offered by appointment: Please contact in advance
Group size: 1-8
No fee
Driving distance from Boston: N/A

TELE-COMMERCIAL PRODUCTIONS, INC.
674 Springfield Street, Feeding Mills, MA 01030
Tel.: (413) 786-8888 Fax: (413) 789-4257
Contact: Donna Szdziak

Length of Tour: 30 minutes

Tour of video production studio and editing suite, view demo tape. No photography, videography or recording permitted.

Offered by appointment: 8:30 am-5:00 pm
Group size: 1-10
Fee: None
Driving distance from Boston: 90 minutes

GENERAL ELECTRIC (GE) PLASTICS
One Plastics Ave., Pittsfield, MA 01201
Tel: (413) 448-2315 Fax: (413) 448-2958
Contact: Living Environments Center Coordinator

Length of Tour: 1 hour

The Living Environments Center is a house made of 30% plastic and is being used as a research and development facility for engineering plastics in building and construction applications. It is primarily used for customers who purchase plastic material in pellet form, but tours are also given to others.

Offered by appointment: Tour reservations are made through the Berkshire United Way (Tel: (413) 442-4680) and can be made for business hours or one Saturday per month.
Group size: any size
Minimum age: 10
No fee
Advance notice required: 2 weeks minimum
Driving distance from downtown Boston: 3 hours
Comments: There are many stairs so it may be difficult for handicapped or elderly people.

NYPRO INC.
101 Union St., Clinton, MA 01510
Tel: (508) 365-9721 Fax: (508) 365-4352
Contact: Peter B. Marshall, Corporate Director, External Affairs

Length of Tour: 1 hour

Nypro headquarters and Clinton operations are housed in a renovated mill building (built in the 1840's.) Tour and history of the area and of high tech injection molding operations. Highly robotized.

Offered by appointment: Monday-Friday, 10:00am-3:00pm
Group size: any size
Minimum age: None
No fee
Advance notice required: 2 weeks minimum
Driving distance from downtown Boston: 1 hour
Restrictions: No photographs, high-heeled or open-toe shoes.

REAL ESTATE DEVELOPMENT

BOSTON REDEVELOPMENT AUTHORITY
1 City Hall Sq., Boston, MA 02202
Tel: (617) 722-4300 Fax: (617) 742-8904
Contact: Ralph Memolo or Laurie Onanian, Public Information Office

Length of Tour: 1 hour

Walking tours of the Charlestown Navy Yard, an historic, mixed-use redevelopment area. The BRA is also available for any questions about redevelopment of the city.

Offered by appointment: Monday-Friday
Group size: N/A
Minimum age: Adults or architectural students
Fee charged
Advance notice required: 2-3 weeks
Driving distance from downtown Boston: N/A

JONES LONG WOOTEN REALTY ADVISORS
1 Federal St., Boston, MA 02110
Tel: (617) 482-9338 Fax: (617) 482-0553
Contact: Joanna Dresser - Director of Leasing

Length of Tour: varies

The tour would include buildings the company owns and/or manages downtown, their own offices as well as any developments in which they are currently involved. Gives a brief overview of the Boston real estate market.

Offered by appointment: Please contact Joanna Dresser
Group size: N/A
Minimum age: None
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: N/A

RETAIL

HOWLAND PLACE
651 Orchard St., New Bedford, MA 02744
Tel: (508) 999-4100 Fax: (508) 990-8338
Contact: Marilyn Barros; Ed Camara

Length of tour: 30-60 minutes, tailored

This special tour actually combines a shopping experience with a highly educational look at how a 100-plus year-old mill building was totally renovated and made into a successful and diverse discount shopping mall.

Offered by appointment: please contact Marilyn Barros
Group size: 140
Minimum age: none
No fee
Advance notice required: Yes
Driving distance from downtown Boston: 55 minutes.
Restrictions: Photography permitted on 4th level only. Shops may not be photographed.

NATICK MALL
Contact: John McGourty
Ph.: (508) 655-4800 Fax: (508) 650-9945

Length of tour: Varies, minimum of 30 minutes

Tour of mall and mall facilities

Offered by appointment: Please contact John McGourty
Group size: 5 minimum
Minimum age: None
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 20 minutes

WORCESTER FASHION OUTLETS
Tour must be conducted through:

DL Transnational: Ph.: (617) 523-9111 Fax: (617) 523-8714
Total Travel & Excursion: Ph: (617) 876-1900 Fax: (617) 876-3330
Boston International Travel: Ph.: (617) 357-1970 Fax: 357-1635

SCHOOLS OF HIGHER LEARNING

PUBLIC SCHOOLS

BERKSHIRE COMMUNITY COLLEGE
West St., Pittsfield, MA 01201
Tel: (413) 499-4660 Fax: (413) 447-7840
Contact: Lynette Cornwell or Peter Roming, Public Relations

Founded in 1960; awards post-secondary certificate and associate degrees for the liberal arts, technical, professional and occupational programs; continuing and cooperative education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 3 hours

BRIDGEWATER STATE COLLEGE
Admissions Office
Bridgewater, MA 02325
Tel: (508) 697-1237 Fax: (508) 697-1746
Contact: James Plotner, Director of Admissions

Founded 1840; provides liberal arts, teacher education and professional programs leading to bachelor's and master's degrees; doctoral degrees in cooperation with the University of Massachusetts/Amherst; continuing education; summer session for degree credit courses.

Advance notice required: yes
Driving time from downtown Boston: 30 minutes

BRISTOL COMMUNITY COLLEGE
777 Elsbree St., Fall River, MA 02720
Tel: (508) 678-2811 Fax: (508) 676-7146
Contact: Frank Noble, Director of Admissions

Founded in 1965; provides liberal arts, technical and post secondary certificates and associate degrees; continuing education, summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 1 hour

BUNKER HILL COMMUNITY COLLEGE
New Rutherford Ave., Charlestown, MA 02129-2925
Tel: (617) 228-2000 Fax: (617) 228-2082
Contact: Laureen Greene, Director of Public Information

Founded 1973; awards post-secondary certificate and associate degree for programs in liberal arts, technical, occupational and professional fields; continuing and cooperative education; summer session for degree credit courses.

Advance notice required
Driving time from downtown Boston: 10 minutes

BENTLEY COLLEGE
175 Forrest Street, Waltham, MA 02154
Tel: (617)891-2218 FAx: (617)891-3410
Contact: Dr. Martin L. Saradjian, Professor of Environmental Law

Pollution prevention via environmental education is a universal concern throughout the world. Bently College has undergraduate and graduate programs, and environmental labs testing air, water, soil, lead, and noise pollution as part of course components. Professor Saradjian created all of the environmental law courses on the undergraduate and graduate level. Tours can be conducted as part of an ecotourism package in the Waltham-Lexington-Lowell area. Affiliations exist with the Charles River Museum and Gore Estate.

Advanced notice required: Yes
Group size: 35-40
Fee: none
Minimum age: preferably adults
Driving distance from Boston: 25 minutes

CAPE COD COMMUNITY COLLEGE
2240 Iyanough Road, West Barnstable, MA 02668
Tel: (518) 362-2131 Fax: (508) 362-3988
Contact: Robert K. Johnson, Dean of Administration; Michael Gross, Director of Marketing & Informational Services

Cape Cod Community College is a comprehensive institution of higher education serving the learning needs of the citizens of Cape Cod. Martha's Vineyard and Nantucket. Tours may include the physical plant on 120 acres, specific departments, laboratries, or special facilities including disability services, art gallery, distance learning and the Entrepreneurship center. Meetings with students, staff, and administrators are easily arranged.

ESSEX AGRICULTURAL AND TECHNICAL INSTITUTE
562 Maple St., Hawthorne, MA 01937
Tel: (508) 774-0500
Contact: Gustav Olston, Jr., Director

Founded in 1913; awards post-secondary certificate and associate degree for occupational and technical programs such as animal health, technology, grooming and kennel management, urban forestry, culinary arts and restaurant management, fashion and interiors merchandising, food service and nutrition, and cosmetology.

Advance notice required: 1 week
Driving time from downtown Boston: 1 hour

FITCHBURG STATE COLLEGE
160 Pearl St., Fitchburg, MA 01420
Tel: (508) 665-3144 Fax: (508) 665-3693
Contact: Marke M. Vickers, Director of Admissions

Founded 1894; provides liberal arts, teacher education and professional programs leading to bachelor's and master's degrees; continuing education; summer session for degree credit courses.

Advance notice required: 23 days
Driving time from downtown Boston: 1 1/2 hours

GREENFIELD COMMUNITY COLLEGE
One College Dr., Greenfield, MA 01301
Tel: (413) 774-3131 ext. 267 Fax: (413) 773-5129
Contact: Merryl Sackin, Director of Student Activities

Founded in 1962; awards associate degree for liberal arts, technical, professional and occupational programs; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: 1 week
Driving time from downtown Boston: 1 1/2 hours

HOLYOKE COMMUNITY COLLEGE
303 Homestead Ave., Holyoke, MA 01040
Tel: (413) 538-7000
Contact: Elaine Ironfield, Vice President for Institutional Development

Founded 1946; provides liberal arts, technical and occupational programs leading to associate degrees; continuing and cooperative education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 2 hours

MASSACHUSETTS BAY COMMUNITY COLLEGE
50 Oakland St., Wellesley Hills, MA 02181
Tel: (617) 237-1100 Fax: (617) 239-1047
Contact: Carol Scott, Director of Public Information

Founded 1961; awards post-secondary certificate and associate degrees for liberal arts, technical and occupational programs; continuing cooperative education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 2 hours

MASSACHUSETTS COLLEGE OF ART
621 Huntington Ave., Boston, MA 02115
Tel: (617) 232-1555 Fax: (617) 566-4034
Contact: James Williams, Programs and Conferences

Founded in 1873, provides liberal arts, professional and teaching degrees; continuing and cooperative education; summer session for degree credit courses; the only publicly supported professional arts college in the United States.

Advance notice required: 1 week
Driving time from downtown Boston: 15 minutes (10 minutes by subway)

MASSACHUSETTS MARITIME ACADEMY
Academy Dr., Buzzards Bay, MA 02532
Tel: (508) 830-5000 Fax: (508) 830-5004
Contact: Dr. David Sandell, Vice President of Academic Affairs

Founded 1891; offers bachelor's degree programs in marine transportation; continuing and cooperative education; the oldest, continuously operating maritime academy in the country.

Advance notice required: 2-3 weeks
Driving time from downtown Boston: 1 1/4 hours

MASSASOIT COMMUNITY COLLEGE
One Massasoit Blvd., Brockton, MA 02402
Tel: (508) 588-9100 Fax: (508) 427-1202
Contact: Gerard F. Burke

Founded 1966; awards associate degree for liberal arts, technical, professional, and occupational programs; continuing and cooperative education; summer session for degree courses.

Advance notice required: 1 day
Driving time from downtown Boston: 45 minutes

NORTH ADAMS STATE COLLEGE
Church St. North Adams, MA 01247
Tel: (413) 662-5203 Fax: (413) 662-5580
Contact Stephen Long, Assistant to the President

Founded 1894; offers liberal arts and teacher education programs leading to bachelor's degrees; continuing education; master's degree offered in education only; the only Massachusetts state college offering a winter study program.

Advance notice required: 1 week
Driving time from downtown Boston: 3 hours

QUINCY COLLEGE
34 Coddington St., Quincy MA 02169
Tel: (617) 984-1732 Fax: (617) 984-1791
Contact: Sean Barry, Director, Public Affairs

Founded in 1958; awards post-secondary certificate and associate degree for liberal arts, teacher education, technical, occupational and allied health programs; continuing and cooperative education; summer session for degree credit courses. There is also a full-service campus in Plymouth, called the Plymouth Campus of Quincy College, 11 North Street, Plymouth, MA 02360

Advance notice required: 4 days
Driving time from downtown Boston: 20 Boston

QUINSIGAMOND COMMUNITY COLLEGE
670 West Boylston St., Worcester, MA 01606-2092
Tel: (508) 854-4281 Fax: (508) 852-6943
Contact: Dr. Robert Smith, Dean of Development

Founded in 1963; offers liberal arts, technical and occupational programs leading to associate degrees; continuing and cooperative education; summer sessions for degree credit courses; custom training and education programs for business and industry.

Advance notice required: 1 week
Driving time from downtown Boston: 50 minutes

SALEM STATE COLLEGE
352 Lafayette St., Salem, MA 01970
Tel: (508)741-6000 Fax: (508) 741-6893
Contact: Nate Beyant

Founded 1854; awards bachelor's and master's degrees for liberal arts, teacher education and professional programs; continuing education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 45 minutes

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
One Armory Sq., Springfield, MA 01105
Tel: (413) 781-7820, ext. 3220
Contact: Patrick Tique, Assistant Vice President of Enrollment Management/Director of Admissions

Founded in 1967; offers liberal arts, teaching education, technical and occupational programs leading to associate degrees; continuing and cooperative education; summer session for degree credit courses.

Advance notice required: 1 week
Driving from downtown Boston: 2 hours

UNIVERSITY OF MASSACHUSETTS/DARTMOUTH
Old Westport Rd., North Dartmouth, MA 02747
Tel: (508) 999-8605 Fax: (508) 999-8755
Contact: Raymond M. Barrows, Director of Admissions

Founded 1895; awards bachelor's and master's degrees for liberal arts, teaching education and professional programs; continuing education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 90 minutes

UNIVERSITY OF MASSACHUSETTS/LOWELL
One University Ave., Lowell, MA 01854
Tel: (508) 934-4000 Fax: (508) 934-3086
Contact: Catherine Quinn, Director of Institutional Advancement; Lawrence R. Martin, Director of Admissions; Dr. Jerome Hojnacki, Dean of the International Department

Founded 1894; awards post-secondary certificates, associate, bachelor's, master's and doctoral degrees for liberal arts, teacher education, technical, occupational and professional programs; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: 1 week
Driving time form downtown Boston: 40 minutes

UNIVERSITY OF MASSACHUSETTS MEDICAL CENTER
55 Lake Ave., Worcester, MA 01655
Tel: (508) 856-0011 Fax: (508) 856-3629
Contact: Gregory L. Eastwood, M.D., Associate Dean of Admissions, Margaret Kope, Director, Department of Volunteers

Founded 1962; offers professional program in medicine leading to master's and doctoral degrees; continuing education.

Advanced notice required: 1 week (prefer request in writing)
Driving time from downtown Boston: 1 hour

WESTFIELD STATE COLLEGE
Western Ave., Westfield, MA 01086
Tel: (413) 568-3311 Fax: (413) 562-3613
Contact: John F. Marcus, Director of Admissions and Financial Aid; Jeanne Julian, Director of Public Relations

Founded 1838; provides liberal arts, teacher education, occupational and technical programs leading to bachelor's and master's degrees; continuing education; summer session for degree credit courses.

Advanced notice required: 1 week
Driving time from downtown Boston: 2 hours

PRIVATE SCHOOLS

AMERICAN INTERNATIONAL COLLEGE
1000 State St., Springfield, MA 01109
Tel: (413) 737-7000 Fax: (413) 737-2803
Contact: Peter Miller, Director of Admissions

Founded 1885; offers liberal arts and teacher education programs leading to associate, bachelor's, master's and doctoral degrees; continuing education; summer session for degree credit courses.

Advance notice required: 1 week
Driving time from downtown Boston: 2 hours

AMHERST COLLEGE
Amherst, MA 01002-5000
Tel: (413) 542-2000 Fax: (413) 542-2527
Contact: Douglas Wilson, Secretary of Public Affairs

Founded 1821; offers a liberal arts program leading to a bachelor's degree; three week interterm in January.

Advance notice required: 1 week
Driving time from downtown Boston: 2 hours

AQUINAS COLLEGE at MILTON
303 Adams St., Milton, MA 02186
Tel: (617) 696-3100 Fax: (617) 696-8706
Contact: Mary Beth Hartnett, Public Relations

Founded 1956; Roman Catholic junior college awarding associate degree on professional programs such as Accounting, Bsiness Management, Computer Applications in Business, Court and Conference Reporting/Stenomask, Executive Assistant, Legal Secretarial, Liberal Studies/Business Medical Assisting, Medical Office Management and Recreation Therapy.

Continuing education; summer session for degree credit courses.

Advance notice required: 5 working days
Driving time from downtown Boston: 30 minutes

ARTHUR D. LITTLE MANAGEMENT EDUCATION INSTITUTE
25 Acorn Park, Cambridge, MA 02140-2390
Tel: (617) 498-5000 Fax: (617) 498-7100
Contact: Kenneth L. Hoadley, Dean of Management Educational Institute

Founded 1971; offers continuing education programs leading to masters of science in management as well as short non-degree programs including: petroleum management, agribusiness management, project analysis and management, and human resources management.

Advance notice required: 1 week
Driving time from downtown Boston: 1 hour

ASSUMPTION COLLEGE
500 Salisbury St., Worcester, MA 01615-0005
Tel: (508) 752-5615, ext. 331 Fax: (508) 756-1780
Contact: Nancy McBride, Director of Public Relations

Founded 1904; Roman Catholic college providing 24 liberal arts undergraduate degree program and teacher education; master's degrees; evening undergraduate continuing education program with summer sessions.

Advance notice required: 1 week
Driving time from downtown Boston: 1 hour

BABSON COLLEGE
Babson Park, Wellesley, MA 02157-0310
Tel: (617) 239-4549 Fax: (617) 239-5989
Contact: Elizabeth R. Alcock, Director of Public Relations

Founded in 1919; provides professional programs in management education leading to bachelor of science and master of business administration; executive education; summer session for degree credit courses; cross registration with Brandeis University, Regis College, Wellesley, and Pine Manor College.

Advance notice required: 1 week
Driving time from downtown Boston: 25 minutes

BAY PATH COLLEGE
588 Longmeadow St., Longmeadow, MA 01106
Tel: (413) 567-0621, ext. 271 Fax: (413) 567-9324
Contact: Dr. Shirley M.C. Johnson, Academic Dean

Founded 1897; offers liberal arts and occupational programs for women leading to associate and baccalaureate degrees; continuing education; professional development programs; two summer sessions and winter intersession classes.

Advance notice required: 2 weeks
Driving time from downtown Boston: 2 hours

BAY STATE JUNIOR COLLEGE
122 Commonwealth Ave., Boston, MA 02116
Tel: (617) 236-8000, ext. 31 Fax: (617) 536-1735
Contact: Jonathan Kappel, Director of Operations

Founded 1946; provides professional and occupational programs leading to associate degree; continuing education; four-day school week allows students to gain work experience.

Advance notice required: 1 month during school year
Driving time from downtown Boston: 5 minutes

BECKER COLLEGE
Worcester Campus: 61 Sever St., Worcester, MA 01609
Leicester Campus: 3 Paxton St., Leicester, MA 01524
Tel: (508) 791-9241 Fax: (508) 831-7505
Contact: Jane Jung, Alumni Office

Visit Massachusetts' largest holder of historic properties. Thirty of Becker College's 53 buildings on its two campuses are listed in the National Register of Historic Places. Leicester campus was founded as Leicester Academy in 1784, while the Worcester campus was founded in 1887. Becker College is an independent, co-educational "Two Plus Two" college, offering associate and baccalaureate degrees in 28 career focused fields of study.

Advance notice required: 1 week
Driving time from downtown Boston: 1 hour

BENTLEY COLLEGE
175 Forest St., Waltham, MA 02154-4705
Tel: (617) 891-2244 Fax: (617) 891-3414
Contact: James P. Sullivan, Office of Undergraduate Admissions
Length of Tour: 1 hour

Tour New England's largest institution of higher learning that specializes in professional business education. Visit the 110 acre suburban campus, just nine miles west of Boston. Bentley's facilities include 43 buildings, the LaCava Campus Center, Solomon R. Baker library and the Dana Physical Education Center. Guided and self-guided tours are available. Bentley College, recognized for its outstanding professional undergraduate and graduate programs, is an independent, nonsectarian, coeducational college that integrates a diverse business curriculum with the liberal arts and sciences. Founded by Harry C. Bentley in 1917 as The Bentley School of Accounting and Finance, Bentley now offers nine bachelor of science degrees in all major business disciplines; and a bachelor of arts program with degrees in English, History, Internatinoal Culture & Economy, Philosophy and Liberal Arts. The Bentley College Graduate School has five master of science programs and fourteen MBA concentrations. Today Bentley College has a total population of 6,400 students representing 40 states and 54 countries.

Offered by appointment: Academic year, Monday-Friday, 10:00am-3:00pm on the hour. Summers, Monday-Friday, 10:00am and 2:00pm.
Advance notice required: yes
Driving distance from downtown Boston: 20 minutes

BOSTON COLLEGE
140 Commonwealth Ave., Chestnut Hill, MA 02167
Tel: (617) 552-8000 Fax: (617) 552-0798
Contact: John L. Mahoney, Director of Admissions; Adrienne Nussbaum, International Department

Founded 1863; Roman Catholic college offering liberal arts, teacher education and professional programs leading to bachelor's, master's and doctoral degrees; continuing education; summer session for degree credit courses.

Advanced notice required: 10 days
Driving time from downtown Boston: 30 minutes

THE BOSTON CONSERVATORY
8 The Fenway, Boston, MA 02215
Tel: (617) 536-6340, ext. 22 Fax: (617) 536-3176
Contact: Judith Sandler, Director of Public Relations

Founded 1867; provides teacher education and professional programs leading to bachelor's and master's degrees; cooperative education; summer session for degree credit courses.

Advanced notice required: 2 days
Driving time from downtown Boston: 10 minutes

CAMBRIDGE COLLEGE
15 Mifflin Place, Cambridge, MA 02138
Tel: (617) 868-1000 Fax: (617) 349-3545
Contact: Bruce Grigsby, Director of Enrollment Services; Dr. Gilbert Duke, Assistant Vice President for College Relations

Founded 1971; offers professional programs in counseling psychology, education and management leading to master's of education degrees; awards post-secondary certificates for graduate studies preparation program.

Advanced notice required: 2 weeks
Driving time from downtown Boston: 25 minutes

COLLEGE OF OUR LADY OF THE ELMS
291 Springfield St., Chicopee, MA 01013-2839
Tel: (413) 594-2761 Fax: (413) 592-4871
Contact: James Barquinero, Director of Admissions

Founded 1928; Roman Catholic college offering liberal arts, teacher education, professional, occupational and technical programs leading to associate, bachelor's and master's degrees; continuing education; summer session for degree credit courses.

Advance notice required: yes
Driving time from downtown Boston: 2 hours

COLLEGE OF THE HOLY CROSS
One College St., Worcester, MA 01610-2395
Tel: (508) 793-2011 fax: (508) 793-3888
Contact: Ann Bowe McDermott, Director of Admissions

Founded 1843; oldest Roman Catholic college in New England; provides liberal arts program leading to bachelor's degrees. Strictly undergraduate enrollment.

Advanced notice required: 1 week
Driving time from downtown Boston: 1 hour

CONWAY SCHOOL OF LANDSCAPE DESIGN
Delabarre Ave., Conway, MA 01341
Tel: (413) 369-4044 No fax
Contact: Don Walker, Academic Director; Mollie Babize, Administrative Director

Founded in 1972; provides professional program in environmentally sound landscape design and land use, planning, master's degrees; its intensive ten-month master of arts program centers around professional work for actual clients.

Advanced notice required: yes
Driving time from downtown Boston: 2 hours

CURRY COLLEGE
1071 Blue Hill Ave., Milton, MA 02186
Tel: (617) 333-2210 Fax: (617) 333-6860
Contact: Janet Cromie Kelly, Dean of Admissions

Founded 1879; offers liberal arts, teacher education and professional programs leading to bachelor's and master's degrees; continuing education; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 30 minutes

DEAN JUNIOR COLLEGE
96 Main St., Franklin, MA 02038
Tel: (508) 541-1508 Fax: (508) 541-8726
Contact: Kevin Kelly, Vice President for Enrollment services

Founded 1865; offers liberal arts and career programs leading to associate degrees; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 50 minutes

EASTERN NAZARENE COLLEGE
23 East Elm Ave., Quincy, MA 02170
Tel: (617) 745-3500 Fax: (617) 745-3490
Contact: Bill Nichols, Executive Director of Enrollment Management

Founded 1918; affiliated with the Church of Nazarene; offers liberal arts, teacher education and professional programs leading to associate, bachelor's and master's degrees; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 30 minutes

EMMANUAL COLLEGE
400 The Fenway, Boston, MA 02115
Tel: (617) 735-9715 Fax: (617) 735-9801
Contact: Mary Ellen Ackerson, Director of Admissions

Founded 1919; Roman Catholic College for Women offering liberal arts programs in business, communications, natural sciences, humanities, and education. Summer session for degree credit courses. Degrees offered are bachelor's and master's.

Advanced Notice Required: 2 weeks
Driving time from downtown Boston: 10 minutes

ENDICOTT COLLEGE
376 Hale Street
Beverly, MA 01915
Tel: (508) 927-0585 Fax: (508) 927-0084
Contact: Sharon A. Woodbury, Director of Admissions

Founded 1939; provides liberal arts, education, health and professional programs leading to Bachelor, Associate and Master degrees; required internship program; continuing education. Located on the ocean a tour includes academic and administrative buildings, art center, residence halls, and athletic facilities.

Advanced Notice Required: 1-2 weeks
Driving time from downtown Boston: 40 minutes.

EPISCOPAL DIVINITY SCHOOL
99 Brattle St., Cambridge, MA 02138
Tel: (617) 868-3450 Fax: (617) 864-5385
Contact: Loren Gary, Director of Admissions and Financial Aid

Founded 1857; affiliated with the Episcopal Church; offers a professional program leading to master's and doctoral degrees; cross-registration with Harvard University.

Advanced notice required: yes
Driving time from downtown Boston: 15 minutes

FISHER JUNIOR COLLEGE
118 Beacon St., Boston, MA 02116
Tel: (617) 262-3240 Fax: (617) 236-8858
Contact: Susan Cotter, Assistant Director of Communications

Founded 1903; provides liberal arts, professional, and occupational programs leading to associate degrees; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: 1 week
Driving time from downtown Boston: 10 minutes

GORDON-CONWELL THEOLOGICAL SEMINARY
130 Essex St., South Hamilton, MA 01982
Tel: (508) 468-7111 Fax: (508) 468-6691
Contact: Tim Myrick, Director of Admissions

Founded 1884; free-standing, interdenominational seminary offering a professional program leading to careers in the ministry; awards master's and doctoral degrees; continuing education; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 30 minutes

HELLENIC COLLEGE
50 Goddard Ave., Brookline, MA 02146
Tel: (617) 731-3500 Fax: (617) 232-7819
Contact: Dr. Athanasios Demos, Director of Admissions

Founded 1937; affiliated with the Greek Orthodox Christian Church; offers liberal arts program leading to bachelor's and master's degrees; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 15 minutes

KATHERINE GIBBS SCHOOL
5 Arlington St., Boston, MA 02116
Tel: (617) 262-2250
Contact: Dawn Enemark, Director of Admissions

Founded 1917; provides secretarial and related occupational programs leading to post-secondary certificates and associate degrees in applied science degrees.

Advanced notice required: yes
Driving time from downtown Boston: N/A

LABOURE COLLEGE
2120 Dorchester Ave., Boston, MA 02124
Tel: (617) 296-8300 Fax: (617) 296-7947
Contact: Robin M. Brady, Director of Admissions; Joseph McNabb, Vice President of Academic Affairs

Founded 1971; Roman Catholic college providing occupational program in health care leading to associate degrees; continuing education; summer session for degree credit courses; the only two-year college in New England specializing in health care.

Advanced notice required: 1 week
Driving time from downtown Boston: 15 minutes

LASELL JUNIOR COLLEGE
1844 Commonwealth Ave., Newton, MA 02166
Tel: (617) 243-2000 Fax: (617) 243-2326
Contact: Kathleen M. O'Connor, Dean of Admissions

Founded in 1851; awards post-secondary certificates and associate degrees for liberal arts and technical programs; continuing education.

Advanced notice required: yes
Driving time from downtown Boston: 25 minutes

MGH INSTITUTE OF HEALTH PROFESSIONS, INC.
15 River St., Boston, MA 02108-3402
Tel: (617) 726-3140 Fax: (617) 726-8010
Contact: Sonja Hood, Financial Aid and Admissions Office

Founded 1977; provides professional program leading to master's degrees; awards degrees in nursing, physical therapy and speech-language pathology.

Advanced notice required: yes
Driving time from downtown Boston: N/A

MARION COURT COLLEGE
35 Little's Point Rd., Swampscott, MA 01907
Tel: (617) 595-6768 fax: (617) 595-3560
Contact: Jodi Quinn, Director of Admissions

Founded 1964; offers professional and occupational programs leading to post-secondary certificates and associates degrees; continuing education; summer session for degree credit courses

Advanced notice required: yes
Driving time from downtown Boston: 40 minutes

MERRIMACK COLLEGE
Turnpike St., North Andover, MA 01845
Tel: (508) 683-7111 Fax: (598) 837-5222
Contact: Mary Lou Retelle, Acting Director of Admissions

Founded 1947; affiliated with the Roman Catholic church; awards associate and bachelor's degrees for liberal arts, teacher education, technical and professional programs; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: yes
Driving time from downtown Boston: 50 minutes

MONTSERRAT COLLEGE OF ART
P.O. Box 26, Beverly, MA 01915
Tel: (508) 922-8222, (800) 836-0487 Fax: (508) 922-4268
Contact: Carol Lee Conchar, Director of Admissions

Founded 1970; awards bachelor's degrees for professional art programs.

Advanced notice required: yes
Driving time from downtown Boston: 35 minutes

NEW ENGLAND COLLEGE OF OPTOMETRY
424 Beacon St., Boston, MA 02115
Tel: (617) 266-2030 Fax: (617) 424-9202
Contact: Hyman R. Kamens, Dean of Student Affairs and Director of Admissions

Founded in 1894; offers four-year professional program in optometry leading to a doctoral degree; continuing education; accelerated program for those with Ph.D. in sciences; international program for optometrists from foreign schools.

Advance notice required: yes
Driving time from downtown Boston: 10 minutes

NEW ENGLAND CONSERVATORY OF MUSIC
290 Huntington Ave., Boston, MA 02115
Tel: (617) 262-1120, ext. 257 Fax: (617) 262-0500
Contact: R. Gordon Talley, Director of Public Relations; Alan Fletcher, Dean of Faculty; Allison Ball, Dean of Enrollment Services

Founded 1867; offers professional programs leading to bachelor's and master's degrees in performance, scholarship, and teaching in classical, jazz, and contemporary improvisation; summer session for degree credit courses; double degree program with Tufts University; cross-registration with Northeastern University and Simmons College.

Advance notice required: 1 week
Driving time from downtown Boston: 10 minutes

NICHOLS COLLEGE
Dudley Hill, Dudley, MA 01570
Tel: (508) 943-1560 Fax: (508) 943-9885
Contact: Tracey Dysart, Director of Admissions and Financial Aid
Founded 1815; offers liberal arts, business administration, and public administration programs leading to associate, bachelor's and master's degrees; continuing education; summer session for degree credit courses.
Advanced notice required: yes
Driving time from downtown Boston: 1 hour

NORTHEASTERN UNIVERSITY
360 Huntington Ave., Boston, MA 02115
Tel: (617) 437-2000 Fax: (617) 373-8788
Contact: Brian Heffron, Media Relations Specialist; Gary Bracken, Interim Dean of Admissions; Scott Quint, Assistant Dean & Director, International Student Office
Founded 1898; awards associates, bachelor's, master's, and doctoral degrees for liberal arts, teacher education, technical, professional, and occupational education; summer session for degree credit courses.
Advanced notice required: 1 week
Driving time from downtown Boston: 10 minutes

SIMON'S ROCK COLLEGE OF BARD
84 Alford Rd., Great Barrington, MA 01230
Tel: (413) 528-0771 Fax: (413) 528-7365
Contact: Brian Hopewell, Director of Admission; Danae Boissevain, Director of Public Information
Founded 1964; provides liberal arts program leading to associate and bachelor's degrees; continuing education; majority of students admitted after completing 10th or 11th grade of high school.
Advance notice required: 2 days
Driving time from downtown Boston: 3 hours

SPRINGFIELD COLLEGE
263 Alden St., Springfield, MA 01109
Tel: (413) 748-3000 Fax: (413) 748-3694
Contact: Frederick Bartlett, Director of Admissions; Dr. Kenneth Wall, Director of the International Center
Founded 1885; provides liberal arts, teacher education and professional programs leading to bachelor's, master's and doctoral degrees; continuing education; summer session for degree credit courses.
Advance notice required: 2 weeks
Driving time from downtown Boston: 2 hours

STONEHILL COLLEGE
320 Washington St., North Easton, MA 02357
Tel: (508) 230-1373 Fax: (508) 230-3732
Contact: Brian Murphy, Dean of Admissions and Enrollment
Founded 1948; Roman Catholic college offering liberal arts, business administration, science, teacher education and pre-professional programs leading to bachelor's degrees; continuing education; summer session for degree credit courses.
Advanced notice required: yes
Driving time from downtown Boston: 40 minutes

SUFFOLK UNIVERSITY
Beacon Hill, Boston, MA 02114
Tel: (617) 573-8000 Fax: (617) 573-8711
Contact: William Coughlin, Director of Admissions; Doris Clausen, Director of International
Founded 1906; awards associate, bachelor's and master's degrees for liberal arts, teacher education, technical, professional and occupational programs; continuing and cooperative education; summer session for degree credit courses.
Advance notice required: 1-2 weeks
Driving time from downtown Boston: 3-4 minutes

TUFTS UNIVERSITY
Medford, MA 02155
Tel: (617) 628-5000 Fax: (617)627-3860
E-Mail: uadmiss_inquiry@infonet.tufts.edu
Tufts Home Page: http://www.tufts.edu
Contact: David Cuttino, Dean of Admissions; Rosemarie VanCamp, Director of Communications and Public Relations; Jane Etish'Andrew, International

Founded 1852; provides liberal arts, teacher education and professional programs leading to bachelor's, master's and doctoral degrees; summer session for degree credit courses.

Summer English Language Programs, 108 Packard Avenue, Medford, MA 02155
Tel: (617) 627-3568 Fax: (617) 627-3856
Contact: Paul Tringale
Program Names: English Today and Summer Institute for International Scholars.
Sessions Available: Summer
Notes: Accepts individuals and groups.
Advance notice required: 1 week
Driving time from downtown Boston: 25 minutes

WHEATON COLLEGE
Norton, MA 02766
Tel: (508) 285-7722 Fax: (508) 285-8271
Contact: Gail Berson Weaver, Dean of Admissions; Judy Purdy, International Students

Founded 1834; provides liberal arts and teacher education programs leading to bachelor's degrees; pre-professional and dual degree programs in engineering, religion, communication, business, and optometry.

Advance notice required: 1 weeks
Driving time from downtown Boston: 1 hours

WHEELOCK COLLEGE
200 The Riverway, Boston, MA 02215
Tel: (617) 734-5200 Fax: (617) 566-4453
Contact: Joan Wexler, V.P. for enrollment management and admissions

Founded 1888; offers liberal arts, teacher education and professional programs leading to associate, bachelor's and master's degrees; continuing education; summer session for degree credit courses.

Advanced notice required: 1 week
Driving time from downtown Boston: 10 minutes

WILLIAMS COLLEGE
Williamstown, MA 01267
Tel: (413) 597-3131 Fax: (413) 597-4052
Contact: Thomas Barker, Director of Admissions

Founded 1793; provides liberal arts program leading to bachelor's and master's degrees including master's in art history and master's in development economics; winter study program in January.

Advance notice required: 2 weeks
Driving time from downtown Boston: 3 hours

WOODS HOLE OCEANOGRAPHIC INSTITUTE
Woods Hole, MA 02543
Tel: (508) 548-1400, ext. 2270 Fax: (508) 457-2188
Contact: A. Lawrence Peirson III, Assistant Dean and Registrar

Founded 1930; offers technical and professional programs leading to master's and doctoral degrees; joint program with Massachusetts Institute of Technology for oceanography/oceanographic engineering.

Advance notice required: 3 weeks
Driving time from downtown Boston: 1 1/2 hours

WORCESTER POLYTECHNIC INSTITUTE
100 Institute Rd., Worcester, MA 01609
Tel: (508) 831-5000 Fax: (508) 831-5875
Contact: Kay R. Dietrich, Director of Admissions

Founded 1865; awards bachelor's, master's and doctoral degrees in engineering, computer science, sciences and management, and bachelor's degrees in liberal arts programs; technical programs; continuing and cooperative education; summer session for degree credit courses.

Advanced notice required: 2 weeks
Driving time from downtown Boston: 1 hour

ELM COLLEGE
291 Springfield Street
Chicopee, MA 01013
Tel: (413) 594-2761 Fax: (413) 594-2781
Contact: Betty Broughan S.S.J., Dean of Admissions and Financial Aid

Founded 1928; the only Catholic liberal arts college for women in western Massachusetts. A.A. (paralegal only), B.A., B.S., M.A.T., M.A.A.T., M.Ed., degrees offered. Continuing education, including summer sessions, night classes and weekend classes offered. Men may enroll in the graduate and continuing education programs.
Advance notice required: yes
Driving time from downtown Boston: 2 Hours

LESLEY COLLEGE
29 Everett St., Cambridge, MA 02138-2790
Tel: (617) 868-9600 Fax: (617) 349-8150
Contact: Jane A. Raley, Director of Undergraduate Admissions; Heather Hewitt , Director of School of Management Admissions; Judith Couley, Director of Graduate School Admissions.

Founded 1909; offers liberal arts, teacher education and professional programs in the fields of education, human services and management; awards associate, bachelor's, master's and doctoral degrees; continuing education; summer session for degree credit courses. Undergraduate, women only, graduate/professional programs, co-ed.
Advanced notice required: 1 week
Driving time from downtown Boston: 15 minutes

PINE MANOR COLLEGE
400 Heath Street, Chestnut Hill, MA 02167
Tel: (617) 731-7639 Fax: (617) 731-7199
Contact: Director of Special Events
Length of Tour: 45 minutes

Founded in 1911 Pine Manor College provides women with the breadth and depth of a liberal arts education and prepares them for lifelong career opportunities. The college offers undergraduate B.A. and A.A. degrees, a successful internship program, cross-registration with Boston area schools, teacher certification, continuing education and study abroad programs', and a coeducational master's degree in education.
Advance notice required: 1-2 Weeks
Driving time from downtown Boston: 5 miles (20 minutes)

REGIS COLLEGE
255 Wellesley St., Weston, MA 02193
Tel: (617) 768-7100 Fax: (617) 768-7071
Contact: Valerie L. Brown, Director of Admissions

A Catholic women's college founded 1927; offers liberal arts and sciences and teacher education programs leading to bachelor's degrees; continuing education; summer session for degree credit courses; cross-registration with Babson College, Bentley College and Boston College. Allows students to take one course per semester at these schools.

Advanced notice required: yes
Driving time from downtown Boston: 15 minutes

SMITH COLLEGE
Elm St., Northampton, MA 01063
Tel: (413) 585-2500 Fax: (413) 585-2527
Contact: Vanci Tessier, Director of Admissions; Hrayr Tamzarian, Associate Dean for International Students

Founded 1871; Women's college offering liberal arts program leading to bachelor's and master's degrees.

Advance notice required: 2 weeks
Driving time from downtown Boston: 2 hours

WELLESLEY COLLEGE
106 Central Ave., Wellesley, MA 02181-9980
Tel: (617) 283-2376 Fax: (617) 283-3650
Contact: Laurel Stavis, Director of Public Affairs; Sylvia Hiestand, Director of International

Founded 1870; offers liberal arts program leading to bachelor's degrees; cross-registration with the Massachusetts Institute of Technology; women's college.

Advance notice required: 2 weeks
Driving time from downtown Boston: 40 minutes

THEATER

AMERICAN REPERTORY THEATRE
Loeb Drama Center
64 Brattle St., Cambridge, MA 02138
Tel: (617) 495-8675 Fax: (617) 495-1705
ART@fas.harvard.edu http://www.fas.harvard.edu/~art
Contact: Doug Kirshen

Length of Event: varies according to production

Attend a performance at this Tony Award-winning, not-for-profit theatre, founded by Robert Brustein, which has been active in Cambridge since 1979 as a professional producing organization in residence at Harvard University. The A.R.T. draws its wide-ranging repertory from new American plays, neglected works from the past, and classic texts re-examined through unconventional productions.

Group size: any size from a minimum of 10 to a maximum of 556
Minimum age: appropriateness for children varies according to production
Fee: ranges from $15 to $45 per person
Advance notice required: 1 month
Driving distance from downtown Boston: 10 minutes

SYMPHONY HALL
301 Massachusetts Ave., Boston, MA 02115
Tel: (617) 638-9390 Fax: (617) 638-9288
Contact: Volunteers Office

Length of Tour: 1 hour

The tour is an anecdotal, historical look at the 100-year-old orchestra and the hall that has been its home since 1900. Tour includes a look at the organ bellows, cables and recording studio in the basement, the auditorium (the most acoustically perfect in the country), and the library on the second floor. There are elevators for the larger instruments and a humidified room just for pianos.

Offered by appointment: October-July, Monday-Friday
Group size: N/A
Minimum age: Elementary School
Donation of $25.00. No fee for student groups, fee based on size of professional group
Advance notice required: 2 weeks
Driving distance from downtown Boston: 5 minutes

TRANSPORTATION

L.G. HANSCOM FIELD
Civilian Terminal, Bedford, MA 01730
Contact: Jim Mathieu, Operations Manager
Tel: (617) 274-7200 Fax: (617) 274-0560

Military/civilian airport that handles corporate, general aviation and charters aircraft.
No scheduled airline service.
Advanced notice required: yes
Driving distance from downtown Boston: 30 minutes

LOGAN INTERNATIONAL AIRPORT
Terminal D, Massport Public Relations Office, East Boston, MA 02128
Tel: (617) 561-1802 Fax: (617) 561-1980
Contact: Gerogia Pappas

Length of Tour: 1-3 hours

Tours vary depending on the size and the age of the group, the day and the weather. See customs, the flight kitchen, the inside of an airplane or cockpit, the weather bureau, the fire control unit or a hangar. Visitors take a bus right onto the inner apron of an airfield for a closer view of ground activity.

Offered by appointment: Year-round, Monday-Friday, 10:00am and 1:00pm
Group size: N/A
Minimum age: 10 (children must be escorted by adults)
No fee
Advance notice required: 3 weeks
Driving distance from downtown Boston: 5 minutes

U.S. NAVY OFFICE OF INFORMATION NEW ENGLAND
408 Atlantic Ave., Room 222, Boston, MA 02110-3316
Tel: (617) 951-2690 Fax: (617) 951-2693
Contact: Cmdr. Dave Morris, Director, Navy Office of Information

Length of Tour: 20 minutes or more depending on size of ship

Tour of naval ship when in port at either Black Falcon Cruise Ship Terminal, World Trade Center Pier, or Boston Navy Yard. Please call for information on visiting ships.

Offered by appointment: Days and times vary according to ships' schedule
Group size: N/A
Minimum age: None
No fee
Advance notice required: N/A
Driving distance from downtown Boston: N/A

CITY YEAR
11 Stillings Street, Boston, MA 02210
Tel.: (617) 927-2500 Fax: (617) 927-2510
Length of Tour: 2-6 hours
City Year is a national youth service organization which unites young people, ages 17-23, from diverse backgrounds for a demanding year of full-time community service and leadership development. City Year Corps members fan out in teams of 10-12 to serve as teachers' aides in public schools, renovate housing for the homeless, turn vacant lots into community gardens, and other service oriented projects. NOTE: clearance for any press required.
Offered: Monday-Friday, 8:00-11:00am, Monday preferred.
Group Size: 1-10
No fee
Advance notice required: 2 weeks

THE JUNIOR LEAGUE OF BOSTON
117 Newbury street, Boston, MA 02116
Tel: (617) 536-9640 Fax: (617) 536-6853
Contact: Barbara Cone
Length of Tour: N/A
The Junior League of Boston is an organization of women committed to strengthening the community through the effective action and leadership of trained volunteers. The Junior League reaches out to women of all reces, religions, and national origins who demonstrate an interest in and committment to vulunteering. It's purpose is exclusively educational and charitable.
Office Hours: Monday-Thursday 9am - 6:30pm, Friday, 9am - 5pm.

MORGAN MEMORIAL GOODWILL INDUSTRIES
1010 Harrison Ave., Roxbury, MA 02119
Tel: (617) 445-1010 Fax: (617) 541-1493
Contact: Nancy Cicco, Human Services
Length of Tour: 1 hour
In the rehabilitation workshop, see handicapped adults being trained in clerical and computer jobs, food service, housekeeping, shipping and receiving textiles and general assembly. A tour of Morgie's Store, where all the merchandise is sold is also available.
Offered by appointment: Monday-Friday, 9:00am-3:00pm
Group size: 30 maximum
Minimum age: 13
No fee

Advance notice required: 1 week
Driving distance from downtown Boston: 10 minutes

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Offered by appointment: Monday-Friday, 9:00am-3:00pm
Group size: 30 maximum
Minimum age: 13
No fee
Advance notice required: 1 week
Driving distance from downtown Boston: 10 minutes

WOMEN'S INSTITUTE FOR HOUSING AND ECONOMIC DEVELOPMENT
43 Kingston Street, Boston, MA 02111
Tel: (617) 423-2296 Fax: (617) 451-1501
Contact: Martha Solish
Length of Tour: N/A

The women's Institute for Housing and Economic Development's mission is to create housing and economic security for low-income women and their families. The Institute provides technical assistance to community and women's groups on housing and business development. Volunteers work to promote change in the institutional structures that perpetuate poverty among women and children.

Office hours: Monday - Friday, 9am - 5pm.

BOSTON AREA CONCERT HALLS

BERKLEE PERFORMANCE CENTER
136 Massachusetts Ave., Boston, MA 02115
Tel: (617) 266-1400 x473 Fax: (617) 375-9228
Contact: Dorothy Messenger
Seats: 1,220

BOSTON UNIVERSITY CONCERT HALL
855 Commonwealth Ave., Boston, MA 02215
Tel: (617) 353-2025 Fax: (617) 353-7455
Contact: David Cross
Seats: 435

JOHN HANCOCK HALL
180 Berkeley St., Boston, MA 02116
Tel: (617) 572-7775 Fax: (617) 572-7774
Contact: Michael Ventresca, Manager
Seats: 1,087

METROPARKS- MDC
20 Somerset St., Boston, MA 02108
Tel: (617) 727-9547 Fax: (617) 727-6059
Free concerts at the Hatch Shell, on the Eslande along the Charles River.
Contact: Ken Vitagliano, Dir. of Special Events
Seats: Outside open seating, no chairs are provided.

NEW ENGLAND CONSERVATORY OF MUSIC-JORDAN HALL
290 Huntington Ave. (Jordan Hall-30 Cainsboro St.)
Boston, MA 02115
Tel: (617) 262-1120 Fax: (617) 262-0500
Contact: Jon Wulp
Seats: 1,019
Busiest months are November, December, February, March and April.

NEW ENGLAND HALL
225 Clarendon St., Boston, MA 02117
Tel: (617) 266-7660, (617) 266-7262, (617) 578-3761 Fax: (617) 578-3761
Contact: Janice Kaidan
Seats: 685
Spring and fall are their busiest seasons.

SYMPHONY HALL
301 Massachusetts Ave., Boston, MA 02115
Tel: (617) 638-9243
Contact: Cheryl L. Silvia
Seats: 2,625

WANG CENTER FOR THE PERFORMING ARTS
270 Tremont St., Boston, MA 02116
Tel: (617) 482-9393
Contact:
Seats: 3,711

SCHOOLS PROVIDING ENGLISH AS A SECOND LANGUAGE (ESL)

BOSTON COLLEGE
140 Commonwealth Ave., Newton, MA 02167, Attn: English as a Second Language
Tel: (617) 552-8000 Fax: (617) 552-8828
Contact: Margaret Thomas, Slavic Dept.- Full Time Students, Tel: (617) 552-3697
James Woods Part Time Students, Tel: (617) 552-3900
Program Name: English as a Second Language
Sessions Available: Fall, Spring

BOSTON LANGUAGE INSTITUTE
636 Beacon St., Boston, MA 02215
Tel: (617) 262-3500 Fax: (617) 247-3919
Contact: Chelsea Wilkin
Program Name: English as a Second Language
Dates Available: Day and evening classes, Monday-Saturday
Notes: Accepts individuals and groups.

BOSTON SCHOOL OF MODERN LANGUAGE
240 Commonwealth Ave., Boston, MA 02116
Tel: (617) 536-5505 Fax: (617) 536-4217
E-Mail: BSML2@world.std.com
Contact: Ms. Annette Larsen, Director
Program Name: English as a Second Language, group and private instruction.
Dates Available: Monday-Friday, 9:00am-9:00pm
Notes: Accepts individuals and groups.

BOSTON UNIVERSITY, CENTER FOR ENGLISH LANGUAGE & ORIENTATION PROGRAMS (CELOP)
890 Commonwealth Ave., CELOP, Boston, MA 02215
Tel: (617) 353-4870 Fax: (617) 353-6195
Contact: Adrienne Gibbons
Program Name: Center for English Language & Orientation Programs (CELOP)
Sessions Available: Fall, Spring, Summer
Notes: Accepts both individuals and groups.

BUNKER HILL COMMUNITY COLLEGE
Liberal Arts, Boston, MA 02129
Tel: (617) 228-2000
Contact: Kathleen Sullivan
Program Name: English as a Second Language Option
Sessions Available: Fall and Summer

ESL LANGUAGE CENTERS
415 Commonwealth Ave., Boston, MA 02215
Tel: (617) 262-5950 Fax: (617) 536-4217
Contact: Karin Pearson
Program Name: English as a Second Language
Dates Available: Four week course available throughout the year. Monday-Friday. No evening courses.
Notes: Accepts individuals and groups.

HARVARD UNIVERSITY
51 Brattle Street, IEL, Cambridge, MA 02138
Tel: (617) 495-2698 or (617) 495-5880
Fax: (617) 495-9176
Contact: Dr. Lilith M. Haynes
Program Name: Institute for English Language Programs
Sessions Available: Fall (choice of 4 or 8 hours per week), Summer (choice of intensive day programs or individual evening courses)
Notes: Accepts only individuals.

INLINGUA SCHOOL OF LANGUAGE
31 St. James Ave., Boston, MA 02116
Tel: (617) 426-6777 Fax: (617) 542-9154
Contact: Cynthia Samaras
Program Name: English as a Second Language
Dates Available: Anytime
Notes: Accepts only individuals; groups if only group is provided.

NORTHEASTERN UNIVERSITY
406 El, 360 Huntington Ave. ELC, Boston, MA 02115
Tel: (617) 373-2455 Fax: (617) 373-8929
Contact: Anthony Bajdek
Program Name: English Language Center
Sessions Available: Fall, Winter, Spring, Summer & Special 5-week August program
Notes: Accepts individuals and groups.

PINE MANOR COLLEGE
400 Heath St., English Language Institute, Chestnut Hill, MA 02167
Tel: (617) 731-7104 Fax: (617) 731-7199
Contact: Mary Treleven/ Rhonda Seidman
Program Name: Pine Manor College English Language Institute
Sessions Available: Fall, Spring, Summer
Notes: Accepts individuals and groups.

TUFTS UNIVERSITY
Tufts University Conference Bureau-American Experience Program, Medford, MA 02155
Tel: (617) 627-3568 Fax: (617) 627-3856
Contact: Dylan Callahan
Program Name: The American Experience Programs
Sessions Available: Fall and Summer
Notes: Accepts individuals and groups.

UNIVERSITY OF MASSACHUSETTS AT BOSTON
UMASS at Boston, ESL Center, Harbor Campus, Boston, MA 02125
Tel: (617) 287-6700
Contact: Vivian Zamel, Tel: (617) 287-6740
Wendy Schoener, Tel: (617) 287-6741
Program Name: English as a Second Language Center
Sessions Available: Fall, Summer
Notes: Accepts individuals and groups.